

**CAO Annual General Meeting
Upper Pavilion, Victoria Conference Centre, BC
July 13, 2019 at 13:15 PST**

Meeting Chair: Dr. Michael Dennis (President)

Meeting Panelists: Dr. Michael Nelson (Vice-President); Dr. Harry Bohnsack (Secretary-Treasurer)

CAO Staff Administrators: Laurie Clement, Rhona Lahey

1. Call to Order

Dr. Michael Dennis called the meeting to order at 1:17 PM PST on Saturday, July 13th, 2019.

2. Welcome and Confirmation of Quorum

Quorum was confirmed and as such, the meeting was legally constituted.

Admission of non-members

Dr. Dennis welcomed and requested the inclusion of non-members including staff- Laurie Clement, CEO and Rhona Lahey, Director of Communications and Marketing.

Motion #1: That the membership allow non-members to attend the AGM.

Moved by: Dr. Barry Thienes **Seconded by:** Dr. Paul Geneau **Carried**

New members were welcomed, past presidents stood to be recognized and a moment of silence was taken in remembrance of members who passed away in the last two years.

3. Approval of Agenda

The agenda was reviewed and no items were added.

Motion #2: That the agenda be approved as presented.

Moved by: Dr. Lil Linton **Seconded by:** Dr. Patrick Murphy **Carried**

4. Approval of Minutes of 2018 AGM

Motion #3: That the minutes of the 2018 AGM be approved.

Moved by: Dr. Patrick Kean **Seconded by:** Dr. Thomas Noël **Carried**

Dr Joshua Smith, President of OAO, requested that the AGM meeting materials be circulated to members several weeks before the meeting to ensure proper time for consideration.

Dr Barry Thienes encouraged all to attend the June 2020 electronic meeting which happens in non-Congress years.

Business arising from the minutes

None

5. President's Report

Dr. Michael Dennis thanked members for having provided him the privilege of serving as CAO President for the past two years and highlighted some of CAO's accomplishments last year:

- Advocacy and Government Relations- petitions initiative, Assistant Deputy Speaker as champion; vision care ask in political party platforms; extensive meetings and roundtables
- Successful OLF introducing a new method of engaging members
- Research and Policy- pediatric guidelines, reports, infographics
- Public Awareness- success of national PR campaign "Get Eyewise" , public facing infographics
- Member Support- 3rd party insurance working group, CCOA Indigenous program

6. Guest reports

Dr. Barbara Horn, President, American Optometric Association

- Dr Horn highlighted AOA efforts on behalf of members- significant efforts in advocacy, public education campaign through Think About Your Eyes, CE, resources and tools; further expanding and defending scope of practice; evolving technology as part of practice.

Dr Scott, Mundle, President, World Council of Optometry

Dr Mundle noted that WCO acts as a unifying voice for optometry worldwide and encourages the launch of international projects and services that meet the needs of patients, optometrists and the optometric industry. He outlined their work through the 5 pillars of: education, policy and legislation, public health, advocacy and the Foundation and encouraged all to attend the WCO Congress in Orlando October 23-28, 2019.

Raphaela So, CAOS President, and Cedrick Mah, CAOS President- Elect

Presented CAOS mission and explained the ways it engages with students- e.g. education, interview days. Delegates were invited to join the CAOS Doctor network and share information about stem cell donation.

Dr Etty Bitton, Professor at the Université de Montréal noted that the CAOS presentation centered around UW. Unfortunately, UM President and VP were unable to attend Congress.

7. Committee Reports

Finance and Audit Committee- Dr. Harry Bohnsack presented the Audited Financial Statements for 2018/2019. The key points included:

- The financial statements for the fiscal year ended March 31, 2019 were audited by Parker Prins Lebano, LLP. The audit went very smoothly. A clean audit opinion was issued and the audit letter to management noted no recommendations for improvement. The statements were approved by CAO Council on May 27, 2019.
- CAO ended the year with an operating surplus of \$56,200. Total revenues for the year were \$3,056,004, and total expenses were \$2,999,735. Program revenues are strong.
- CAO is in a sound financial position with net assets of \$2.522M of which \$2.046M are unrestricted and \$475,600 are invested in capital assets.

Motion #4: That the Audited Financial Statements for 2018/2019 be approved as presented.

Moved by: Dr. Allan Jones **Seconded by:** Dr. Lil Linton **Carried**

Dr Joshua Smith, President of OAO, noted and supported an increase in advocacy expenses. He also requested that, given the revenue/expense changes in Congress years, that a 3rd column be added to provide two prior years to facilitate the comparison.

8. Resolutions

The call for resolutions was circulated in Contact in April and May 2019. There were no resolutions put forth.

9. Other Business

There was no Other Business.

Dr. Michael Dennis stepped down as President and introduced Dr. Michael Nelson as the new President of the CAO. Dr. Nelson spoke of the importance of continuing to expand scope of practice, 3rd party insurance, member communication and the need to create our own future.

Adjournment

Motion #5: That the CAO AGM be adjourned at 2:14 PM PST.

Moved by: Dr. Raj Mistry **Seconded by:** Dr. Don Vinge **Carried**

CAO, President

CAO, CEO